

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 14 November 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #46
Assessment and Evaluation Staff
7-13 November 1956

25 YEAR RE-REVIEW

I. SIGNIFICANT ITEMS. None.

II. OTHER ACTIVITIES.

A. Office of the Chief.

Plans for the 1 December session of the NSA Professional Qualifications Test are proceeding. We have worked out emergency procedures with NSA and with the Office of Personnel for distributing tickets in advance of that date.

B. Assessment Branch.

On 13 November, [] attended the second meeting of the FI-PD Workshop.

C. Research Branch.

[] met with Messrs. [], OTR, and [], Management Staff, to discuss possibilities of using IBM equipment for training records. It was tentatively concluded that the present reporting requirements of the Office of Training do not warrant the use of machine methods.

D. Training Evaluation Branch.

[] met with Chief Instructor, Reading Improvement course, to discuss the new workshop in document abstracting. A training report for the workshop was devised during the meeting.

III. PERSONNEL NOTES. None.

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